

CONTRACT GARDENER

Overview

Seasonal, Part-time, contractual gardener to work at the Northern Plains Botanic Garden, 1211 28th Ave N, Fargo, North Dakota, April through October, 2025. Pay is \$20/hour, 32 hours per week, with flexibility in work days and hours, but some occasional Saturdays will be required. Days and hours worked can be adjusted in accordance with weather, site conditions, and duties as needed to be performed. Co-located at Yunker Farm Park, the Northern Plains Botanic Garden is operated and maintained by the Northern Plains Botanic Garden Society, a 501(c)(3) nonprofit organization.

Job Description

Work includes planting, plant watering, weeding, weed prevention and pest control, pruning, mulching, path maintenance, and lawn mowing. Occasional maintenance tasks may be required including exterior and interior greenhouse maintenance and repairs; irrigation maintenance and repair; and maintenance of key ground structures, including signs, posts, fences, pergolas, benches, etc. When required, work with volunteers on projects such as path construction, mulching, weeding, flower bed planting, etc., and seek assistance from volunteers for more complex tasks that require additional help for safety reasons.

Job Qualifications

- Gardening Experience Required.
- Horticulture degree desired but not required.
- Must be experienced in Gardening with knowledge about plants.
- Ability to do garden design, management, and maintenance.
- Work well with people and have good communication skills.
- Physical work is essential: must have the ability to walk, lift 70 lbs., dig, hoe, weed, prune, etc.
- Ability to properly use gardening tools, drive and operate a riding tractor/lawn mower, and utilize battery operated light power tools.
- Must be able to use a step ladder, up to 8'.
- Requires strength and skill to do gardening tasks.
- Have a consistent work schedule as required and be willing to interact with the public during working hours when approached with questions about the gardens, and in compliance with NPBGs policies and mission.
- Assist the Operations/Garden Committee with 1) identifying garden and maintenance tasks; 2) planning work activities; and 3) make recommendations for facility and grounds improvements.
- Maintain clear records and document completed work.

Job Applicants must submit via E-mail to info@npbotanicgarden.com the following:

1) a Cover Letter with their contact information; 2) Resume; and 3) Three References

Please use this subject heading: “Contract Gardener”

Application Deadline: March 15th, 2025, 11:59 p.m.

The Northern Plains Botanic Garden Society does not discriminate in regard to race, creed, color, gender, sexual orientation, or national origin.